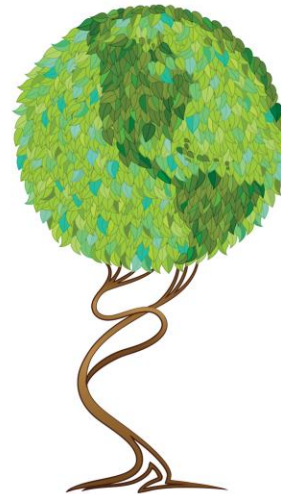


# Delaware District Block Club Grant Program 2017



**Brought to you by the Office of Delaware District  
Councilmember Joel P. Feroletto  
in conjunction with  
the Parkside Community Association**

## **Mission**

The Delaware District Block Club Grant Program is designed to match the hard work of block clubs/civic organizations in the Delaware District with financial resources for use in physical and aesthetic improvement projects in their respective neighborhoods.

## **Eligible Applicants**

- Recognized block clubs/civic organizations in the Delaware District.
- Priority will be given to organizations whose mission is related to improving the Delaware District and those with a proven record of doing so.

## **Eligible Projects**

- Flowers, shrubs, and/or landscaping
- Community gardens
- Trash/debris removal, beautification
- Graffiti removal
- Signage

## **Ineligible Projects**

This grant may not be used for:

- Rehabilitation of private properties, businesses, or schools.
- “Soft” projects such as award ceremonies, block club parties, trainings, etc.

## **Terms**

- Grants awarded shall not exceed \$500.
- Applicants may only apply for funding once during the 2017 funding period.
- Funds will be disbursed on a reimbursement basis (*original invoices/estimates and receipts* are required for reimbursement!). Original invoices/estimates should be turned in with this application. Receipts should be attached to the reimbursement form, which will be distributed if your organization is selected for participation in the program.
- Requests for reimbursement must be placed at the Parkside Community Association (2318 Main Street) on established forms and signed by individuals representing the grantee.
- Funds may only be used for items included in the application.
- If funded, project organizers will be asked to submit photos of their projects within thirty days of completion.

## **Application Deadlines**

Applications are due by 4pm on Friday, August 4<sup>th</sup>, 2017 and should be delivered to Councilmember Feroleto’s office (1405 City Hall). If submitting via mail, the application must be post marked August 4<sup>th</sup>. Applications may also be submitted via e-mail to [jhurley@city-buffalo.com](mailto:jhurley@city-buffalo.com). Any application submitted after the deadline will not be accepted.

## **Project Evaluation**

Applications will be evaluated based upon the quality of information provided and adherence to the terms and stipulations described herein. After review, each organization shall receive a communication advising them of approval or denial of their application. If a project fails to remain within established guidelines, all remaining funds will be recaptured.

---

## Organizational Information

---

Date: \_\_\_\_\_

Name of organization: \_\_\_\_\_

Address: \_\_\_\_\_

Primary Contact Person: \_\_\_\_\_

Title: \_\_\_\_\_

Phone number: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Project title: \_\_\_\_\_

Project category: \_\_\_\_\_

Project location: \_\_\_\_\_

Brief description of project:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Projected start date: \_\_\_\_\_

Projected finish date: \_\_\_\_\_

Grant amount requested: \_\_\_\_\_

Name of president or board chair (please print): \_\_\_\_\_

Signature: \_\_\_\_\_

---

## Project Summary

---

Please provide the following information as a separate attachment:

1. Organizational background: Briefly describe the history of your organization, including its mission and goals. Be sure to mention both past and current projects/activities.
  
2. Project objectives: What does your organization aim to achieve through its participation in this program?
  
3. Project activities:
  - i. Provide a detailed description of the project. Also include a timeline and a list of who is responsible for each activity.
  - ii. If any other partners (i.e., outside organizations) are involved in the project, provide a detailed list of their involvement.
  
4. Impact:
  - i. How will this project affect the community?
  - ii. Explain if there is any maintenance necessary that goes along with the project. If so, list who will be responsible for such maintenance.



---

## Attachments

---

- Yearly organizational budget.
- Original invoices/estimates.
- Proof of availability of matching funds (in the case of a donation, include donor letter. In the case of contribution from your organizational budget, include a letter from your organization's board of directors or executive director/president - make sure to include amount).