

## Parkside Community Association

# *Holiday Art & Craft Show*

The Parkside Community Association (PCA) is proud to announce information for the tenth annual Holiday Art & Craft Show. If you have any questions, please contact any of the chairpersons by email at [pcacraftshow@gmail.com](mailto:pcacraftshow@gmail.com).

- We will be in St. Mark's School at 401 Woodward Avenue (corner of Amherst Street)
- We will be offering Saturday-only, Sunday-only and two-day options

### Exhibitor Information

Saturday, November 26, 2016 from 10:00 AM – 5:00 PM

Sunday, November 27, 2016 from 10:00 AM – 5:00 PM

Exhibitors have the option to show on one day only (Saturday or Sunday) or both days.

Fees:

- The exhibitor fee for this year's show is \$75 for one day only or \$100 for both days.
- The entry fee per visitor is \$2. With their admission, they will receive a coupon good for \$1 discount on a purchase of \$10 or more. *Vendors are required to honor these coupons.* In the past we have found that it encourages sales.

### Show Setup, Layout and Breakdown Details:

An 8ft x 6ft space will be provided with a table and two chairs. Tables should be appropriately covered to the floor and all displays must be appropriate for indoor use.

Wall space and electrical outlets are limited, so availability cannot be guaranteed. If you have a specific need, please check the appropriate box on the application.

For Saturday-only and two-day participants, the venue will be open on Friday, Nov 25 from 4:00 – 8:00 PM for setup. You must setup on Friday night unless you email ahead.

For Sunday-only participants, the venue will be open on Sunday, Nov 27 from 8:00 –10:00 AM for setup.

The venue will open for vendors on both days at 8:00 AM. Vendors should be present by 9:45 AM at the latest.

Vendors must have a NYS sales tax identification number.

### Exhibitor Selection

Space is limited, with participation reserved for only original works of art and hand-crafted items; no imports or resellers or commercially-produced items will be accepted. Reproduced items must be of your own original works.

Exhibitors who bring non-juried items to the show will be asked to remove them from their display.

**Selection of participants will be based on quality and diversity of work. Selections will be made from applications received by Friday, November 4. Applications received after this date will be considered *only if space is available*.**

To apply, complete the form on the next page and send to the PCA offices at the address listed on the application along with your check, 3-4 pictures of your work (please include one of your display) and/or a link to a website that includes pictures of your work. Applications received without photos will not be considered. Photos will be returned on the morning of the show.

If you have any questions, please email [pcacraftshow@gmail.com](mailto:pcacraftshow@gmail.com). We look forward to receiving your application!

**David Udin, Susan Udin**

Chairs

## Parkside Community Association

# *Holiday Art & Craft Show*

### Exhibit Application

Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number(s): \_\_\_\_\_

Email: \_\_\_\_\_

Website: \_\_\_\_\_

Check Number: \_\_\_\_\_

Description of Work (Photos required): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Description of Display (Photos required): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### Exhibitor Needs

\_\_\_ Wall Space Requested (Organizers will make best efforts to accommodate requests.)

\_\_\_ Electrical Outlet Requested (Organizers will make best efforts to accommodate requests.)

#### Table:

\_\_\_ No Table Needed (i.e. you are bringing your own display.)

\_\_\_ Table Needed (i.e. table to be provided by show venue.)

Send completed application, check and photos to the address below by Friday, November 4. Late applications will be considered only if space is still available.

**Parkside Community Association**

**Attn: Craft Show Application**

**2318 Main Street**

**Buffalo, New York 14214**